

## **Clean Energy Advisory Group Meeting Norms**

- Begin and end on time.
- All meetings are recorded and made available on the County website.
- Stick to the agenda (except by consensus) / Honor break times.
- Cell phones “on stun.”
- All Advisory Group Members participate.
  - Introduce yourself and who/what organization you are representing in this process.
  - Balanced participation.
  - Discussions with non-Advisory Group members in attendance can occur during regularly scheduled breaks.
- Listen to understand.
- No interruptions or sidebars.
- Make use of “Parking Lot” for issues that do not require immediate attention.